

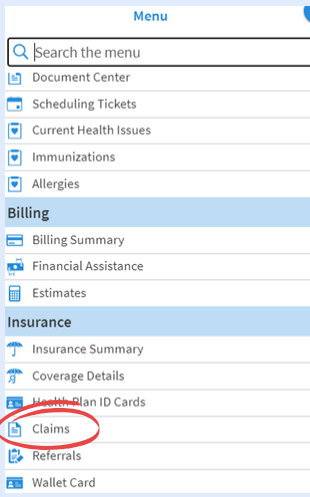
HOW TO VIEW YOUR ELECTRONIC *EOB IN MYCHART



LOG INTO YOUR MY CHART ACCOUNT

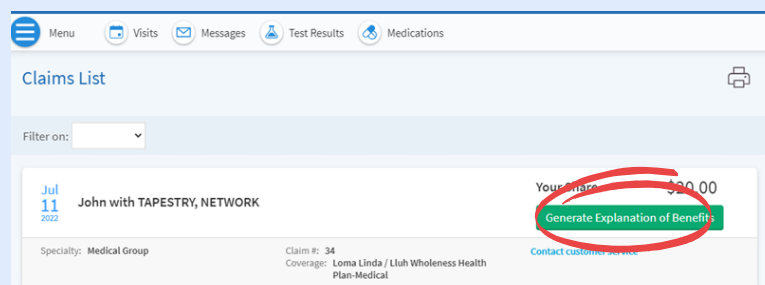
1) CLICK ON MENU

Scroll Down and click on "Claims" in the Insurance section as pictured.



2) VIEW THE LIST OF PROCESSED CLAIMS

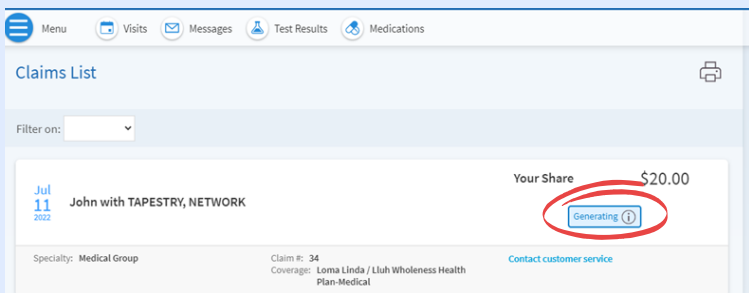
Click on the "Generate Explanation of Benefits" button to view a specific claim



3) A GENERATING BUTTON WILL APPEAR

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The full EOB will appear and you will be able to view and print it



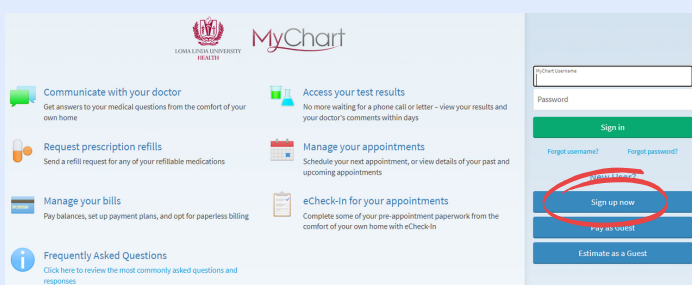
IF YOU DO NOT HAVE A MYCHART ACCOUNT FOLLOW THE STEPS BELOW



1) VISIT THE MYCHART LOGIN PAGE

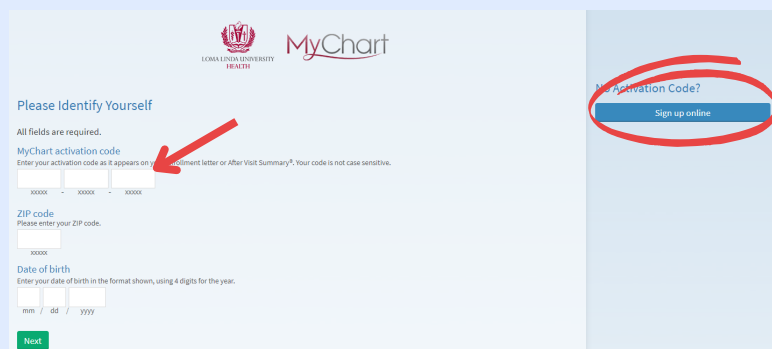
<https://mylluhealth.org/mychart/Authentication/Login?>

Click on the "Sign Up Now" button



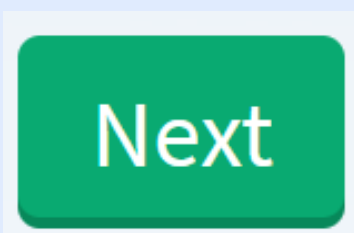
2) ENTER INFORMATION

You will need an activation code to sign up. Click on "Sign-Up Online" if you do not have a code.



3) ENTER IN ALL DATA REQUESTED

Click "Next" until complete.



EMAIL EOB QUESTIONS TO:
RISKMANAGEMENTHEALTHPLANS@LLU.EDU

*EOB stands for Explanation of Benefits. This is a document Risk Management sends you to let you know how a claim has been processed. An EOB is NOT a bill.



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