

HOW TO VIEW YOUR **ELECTRONIC *EOB IN MYCHART**



LOG INTO YOUR MY CHART ACCOUNT

1) CLICK ON MENU

Scroll Down and click on "Claims" in the Insurance section as pictured.

2) VIEW THE LIST OF **PROCESSED CLAIMS**

Click on the "Generate Explanation of Benefits" button to view a specific claim





3) A GENERATING BUTTON WILL APPEAR

The full EOB will appear and you will be able to view and print it

IF YOU DO NOT HAVE A MYCHART ACCOUNT FOLLOW THE STEPS BELOW







1) VISIT THE MYCHART LOGIN PAGE



https://mylluhealth.org/mychart/Authenti cation/Login?

Click on the "Sign Up Now" button

2) ENTER INFORMATION

You will need an activation code to sign up. Click on "Sign-Up Online" if you do not have a code.

KONLINGUIGHEN	
Please Identify Yourself	Sign up online
All fields are required.	
MyChart activation code Entery your activation code as a papears on your addiment latter or Aber Voit Summury ⁹ . Your code is not case sensitive.	
ZIP code Please enter your ZIP code.	
2000	
Date of birth	
Enter your date of birth in the format shown, using 4 digits for the year.	
Next	



3) ENTER IN ALL DATA REQUESTED

Click "Next" until complete.

EMAIL EOB QUESTIONS TO: RISKMANAGEMENTHEALTHPLANS@LLU.EDU

*EOB stands for Explanation of Benefits. This is a document Risk Management sends you to let you know how a claim has been processed. An EOB is NOT a bill.



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