

## **Pre-award services, Office of Research Affairs Loma Linda University Health**

### **Our Core Value:**

The **pre-award** team supports Loma Linda University Health's mission by providing quality service to the organization's research community. Through value-added, high-quality management and professional partnerships with investigators, the team's goal is to facilitate new and creative ways to produce high-quality research that will bring significant change to the world in which we live.

### **Pre-Award Administration**

The highly experienced pre-award personnel are a dedicated central resource who provide comprehensive services to all Loma Linda University Health investigators seeking to participate in or lead initiatives under Loma Linda's research programs. The team manages and assists with:

#### **I. Proposal Submissions**

Pre-award will assist investigators with proposal development and submission of grant applications to funding agencies. The process includes the following activities for intramural and extramural grants:

- a. Identify funding opportunities (federal, non-federal, foundations, etc.)
- b. Assist with budget preparation
- c. Verify that all regulatory requirements are identified and in compliance with the sponsor's guidelines and institutional policies prior to submission
- d. Assist with JIT (Just-in-Time) requests
- e. Promote and coordinate Loma Linda's intramural grants program such as GRASP, GCAT, FIT, etc.

#### **II. Planning and Development for Domestic and International Research**

Pre-award will engage in an ongoing dialogue with the investigators to identify interests, form networks and promote collaborative research.

#### **III. Electronic Research Technical Support:**

The team manages and provides training and technical support for the Proposal Development/Proposal Tracking module in LLeRA (Loma Linda electronic Research Administration).

### **Contact:**

Pre-Award is located at 24887 Taylor Street, Suite 202, Loma Linda, CA 92354. For inquiries, please email [rapreaward@llu.edu](mailto:rapreaward@llu.edu) or call [909-558-4589](tel:909-558-4589); x44589.

### **Team Members:**

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